

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
4	05/24/10	Open	Action	05/12/10

Subject: Approving 1st Amendment to Personal Services Contract (Kim Hancock)

ISSUE

Whether or not to approve the First Amendment to the Temporary Employment Contract with Kim Hancock for video systems and fiber optics planning and installation services.

RECOMMENDED ACTION

Adopt Resolution No. 10-05-_____, Approving the First Amendment to the Temporary Employment Contract with Kim Hancock for Video Systems and Fiber Optics Planning and Installation Services.

FISCAL IMPACT

Budgeted:	Yes	This FY:	\$	189,000
Budget Source:	Capital	Next FY:	\$	150,000
Funding Source:	Federal FY 07 TSGP	Annualized:	\$	90,300
Cost Cntr/GL Acct(s)	H020.21GN-00-INST	Total Amount:	\$	339,000
or				
Capital Project #:				
Total Budget:	\$	339,000		

DISCUSSION

RT entered into a contract with Kim Hancock on October 27, 2009 with a not-to-exceed amount of \$50,000. The Contractor is providing planning and installation services for RT's federally-funded video and fiber optics system implementation project. The scope of this project is focused on the installation of security cameras at light rail stations to enhance RT's video surveillance system. The project scope also includes installation of fiber optic "laterals" to connect light rail stations not yet served by RT's high-speed fiber optic communications backbone. These lateral connections are necessary to support the additional information (band-width requirements) from security cameras, plus the planned Passenger Information Signs and Public Address Systems. This amendment is necessary because the total consideration under the Contract will soon be exhausted.

The California Emergency Management Agency, which administers Federal Transit Security Grant Program (TSGP) funds in California, has communicated to RT that TSGP funds may not be used to replace the salary of existing RT personnel currently funded through RT's operating budget. Instead, RT is required to use the Funds to pay for a new hire or an outside consultant to do the work. These conditions are documented in the U.S. Department of Homeland Security's 2006 Financial Management Guide, pages 15-16. Staff recommends that the Board approve the 1st Amendment to the contract which increases the not-to-exceed amount of the Contract by \$50,000 to \$100,000.

Approved:

General Manager/CEO



Presented:

Director of Information Technology



RESOLUTION NO. 10-05-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

May 24, 2010

**APPROVING THE FIRST AMENDMENT TO THE TEMPORARY
EMPLOYMENT CONTRACT WITH KIM HANCOCK FOR VIDEO SYSTEMS
AND FIBER OPTICS PLANNING AND INSTALLATION SERVICES**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the First Amendment to the Temporary Employment Contract between Sacramento Regional Transit District, therein referred to as "RT," and Kim Hancock, therein referred to as "Contractor," whereby the Contract not-to-exceed amount is increased by \$50,000, to \$100,000, is hereby approved subject to Federal Emergency Management Agency (FEMA) and California Emergency Management Agency (CalEMA) approval of extension of expiration date of Transit Security Grant Program (TSGP) grant # 2007-T7-R111 to December 31, 2010.

THAT, the Chair and General Manager/CEO are hereby authorized and directed to execute said First Amendment.

STEVE MILLER, Chair

A T T E S T:

MICHAEL R. WILEY, Secretary

By: _____
Cindy Brooks, Assistant Secretary